PLT BOOKING SYSTEM

Student Registration Guide

Follow these steps to register for a PLT session, review your bookings, or cancel a registration.

1 Access the booking system

Scan the QR code or use the web address below:

pltbookings.sd38.bc.ca

2 Sign in

Use your school computer login. Enter your student ID followed by @sd38.bc.ca. Example: TN90210@sd38.bc.ca. If you have forgotten your login ID or password, ask your teacher for help resetting it.

3 Add and verify your personal email

The first time you log in, enter a personal email address. Do not use your @sd38.bc.ca address. PLT reminders will be sent to your personal email, and you will need to enter the verification code sent there to complete registration.

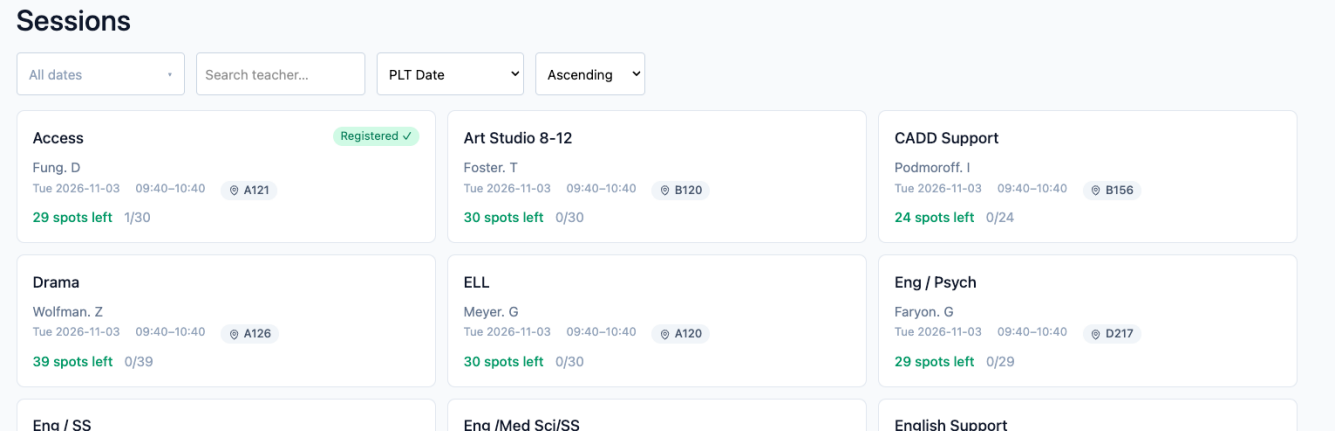
No personal email yet? Select "I don't have a personal email – Skip this step for now." A personal email will still be required later.

4 Open Sessions

Select Sessions from the menu on the left side of the screen.

5 Find a session

Browse the available sessions. To find a specific teacher, type the teacher's name in the search bar. Their PLT schedule will appear.

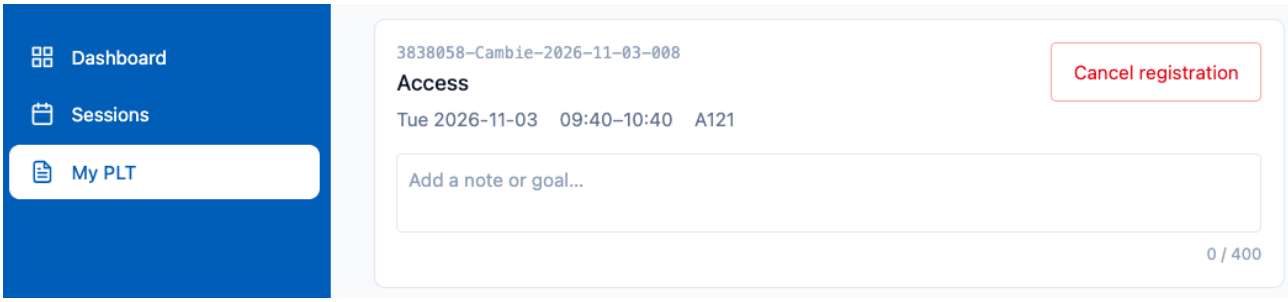


6 Register

Select the session you want, then choose Register.

7 Review or cancel a booking

Select My PLT from the menu on the left. Your registered sessions will appear. To remove a booking, select Cancel registration.



8 Sign out

When you are finished, select Sign out at the bottom of the screen, especially when using a shared computer.

Before you finish: confirm your session appears under My PLT and then sign out.