

# Parent Portfolio Access Made Easy

## Information for Parents

<https://docs.scholantis.com/display/PUG2013/Information+for+Parents#InformationforParents-JoiningtheParentPortal>

## Joining the Parent Portal

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### Important Points:

- Access codes that are sent with the initial 'Parent Invite' will expire after 7 days.
- For access codes to stay active for longer than 7 days, you must check off the box that says **"Stay signed in"**. This will allow you to login without entering a code for 270 days from the date you select this option.
- If you are on a shared device (e.g. public library computer, internet café computer), **do not** check the aforementioned "Stay signed in" box.
- Parents must login at least once every 60 days for this access code to stay active.
- Parents will receive email notifications when posts are added.

## Connect with your child

Using the email invite from your child's teacher, enter the verification information below to login and connect with you child.

The form contains the following fields and instructions:

- Email Address**: A text input field with a help icon and the text "Email Address provided".
- Registration Code**: A text input field with a help icon and the text "Registration Code from teacher". A red arrow points to this field with the instruction: "Add the 'Access Code' here".
- Enter Student ID**: A text input field with a help icon and the text "Where do I find my child's Student ID?". A red arrow points to this field with the instruction: "Add your child's student number here (without the SD0 or SD00)".
- Stay signed in**: A checkbox with a help icon and the text "Do not select if using a public or shared computer". A red circle is drawn around the checkbox, and a red arrow points to it with the instruction: "Check this box to stay signed in for longer than 7 days".

## Navigating the Parent Portal

<https://docs.scholantis.com/display/PUG2013/Information+for+Parents#InformationforParents-NavigatingtheParentPortal>