

RICHMOND SECONDARY SCHOOLS' ATHLETIC ASSOCIATION

PLAYER PARTICIPATION CONSENT FORM

PARENTS: In order to be eligible to participate as a representative of **H. J. Cambie Secondary School** _____ Team, this form must be completed by the athlete and his/her parent/legal guardian for this athletic activity. (Team)

H. J. Cambie Secondary School is a member of Richmond Secondary Schools' Athletic Association (RSSAA), Vancouver and District Inter-High School Athletic Association (V&DIHSAA), and BC SCHOOL SPORTS (BCSS) and subscribes to Rules and Regulations of these Associations.

The athletic program offered by **H. J. Cambie Secondary School** is a voluntary experience in which students may or may not choose to participate. Accidents may occur while participating in this activity. These accidents may cause injury. Accidents can be the result of the nature of the activity and can occur without any fault on either the part of the student, or the school board or its employees or agents or the facility where the activity is taking place. By allowing your son/daughter to participate in this activity you are accepting the risk of an accident occurring. If you have any questions or concerns about this activity please contact _____ at (604) 668-6430.

By selecting to participate in this program, however, the student must respect and abide by these sets of standards. Violation of these standards may result in suspension and/or removal from the inter-high school athletic program. Because the student represents the entire school, the student must conduct herself/himself on and off the field in a manner that will always reflect the high standards and ideals of our school and the community. Therefore the following regulations pertain to a student whom represents **H. J. Cambie Secondary School** and the Richmond School District in this athletic program.

DISCIPLINE

NOTICE OF RULES AND REGULATIONS

1. It shall be the responsibility of sponsors and/or coaches to advise their competitors their parent's/legal guardian in writing at the beginning of each season of the rules and regulations which govern their conduct while they are participating in activities under the jurisdiction of the RSSAA, the V&DIHSAA and/or BC School Sports.
2. Competitors shall be advised by their sponsor and/or coach of possible penalties which may result from contravention of said rules and regulations. This information may be given in writing.
3. Notwithstanding the requirements of (a) and (b) above, failure of the RSSAA, V&DIHSAA, or coaches and/or sponsors to advise competitors of applicable rules, regulations, and penalties shall not be accepted as justification for any violation of said rules and regulations.

JURISDICTION

Any time a student represents a member school the student is under the jurisdiction of the RSSAA with regard to discipline, whether playing another member of this Association or not.

1. **BC SCHOOL SPORTS (BCSS):**
 - 1.1 BC SCHOOL SPORTS (BCSS), as the governing body for secondary school sport in British Columbia, its recognized Athletic Associations (Bylaw XIII) and its Sports Commissions (Bylaw 11.1.5 and Operating Policy 5.1) have jurisdiction over Disciplinary Policies and Procedures as stated in the BCSS Competitive Policies - Section 8 and the BCSS Harassment Policies (Operating Policies 6.2).
 - 1.2 Any disciplinary action taken by a Member School, a recognized Athletic Association or a Sport Commission against a participant will be recognized by all Member Schools, Athletic Associations and Sport Commissions. This includes membership-wide adherence to any disciplinary action taken involving a probationary period, a suspension or a warning.
 - 1.3 The disciplinary jurisdiction of BCSS, its recognized Athletic Associations and its Sport Commissions is limited to a disciplined participant's current, continued or future participation in activities, programs or projects of BCSS, its recognized Athletic Associations and its Sport Commissions.
 - 1.4 Disciplinary action taken by a Member School against its students, school coaches, volunteers and/or any other participant, including spectators, that is over and above any participatory disciplinary action taken by BCSS, its recognized Athletic Associations or its Sport Commissions will be recognized by BCSS, its recognized Athletic Associations and its recognized BCSS Sports Commissions.
 - 1.5 During provincial championships, sports commissions shall form a Disciplinary Committee to deal with any gross violations of behaviour or conduct by a student-athlete and considered to be unacceptable by the Committee.
 - 1.5.1 **Students:** While discipline might include banning an athlete from further participation in a tournament, the coach of the player must still assume responsibility for the supervision of the athlete and deal with further disciplinary action in accordance with school or district regulations.
2. **VANCOUVER AND DISTRICT INTER-HIGH SCHOOL ATHLETIC ASSOCIATION (V&DIHSAA):**

The V&D Association shall have jurisdiction in the following situations and the information regarding the incident will be forwarded by the RSSAA to the Secretary-Treasurer of the V&DIHSAA.

 - 2.1 Incidents of improper conduct occurring in V&D Championship competitions that involve players of different Local Associations (zones) of the V&DIHSAA.
 - 2.2 Incidents of improper conduct by players of different Associations of the V&DIHSAA in the vicinity of a V&D Championship game but not during the game.
3. **RICHMOND SECONDARY SCHOOLS' ATHLETIC ASSOCIATION (RSSAA):** The RSSAA shall have jurisdiction in the following instances for a first occurrence involving any given competitor. It is the responsibility of the teacher/coach, or teacher/sponsor to report in writing the below incident(s) to the RSSAA Vice-President.
 - 3.1 Incidents of improper conduct between competitors.
 - 3.2 Incidents of improper conduct between competitors and spectators.
 - 3.3 Incidents of improper conduct between competitors and game officials.
 - 3.4 Incidents of improper conduct between competitors and adults in a position of authority; and
 - 3.5 Improper conduct (e.g. violations of the BC SCHOOL SPORTS Student-Athlete Code of Conduct clause 2.2.2 or participating in an activity prohibited by law) by a player of the RSSAA or a player registered in a RSSAA League in the vicinity of the game venue but not during the game, that are not under the jurisdiction of a BC SCHOOL SPORTS Commission and that are not part of an overnight trip to an area outside of the Lower Mainland and while under the supervision of an authorized school board employee. **BC SCHOOL SPORTS Student Athlete Code of Conduct 2.2.2**
 - 2.2.2 Exercise Self-Control at all times
 - i) remember that there is no place in sport for drugs or alcohol
 - ii) refrain from the use of foul or profane language
 - iii) refrain from the use of physical force outside of the rules of the game
 - 3.6 Improper conduct (e.g. violation of the BC SCHOOL SPORTS Student-Athlete's Code of Conduct clause 2.2.2 or participating in an activity prohibited by law) by, and as a player while traveling to and from their home school, while under the supervision of an authorized school board employee and it is not an overnight trip.

4. **SCHOOL ATHLETIC DISCIPLINE COMMITTEE**

In stead of the RSSAA Discipline Committee, a School Athletic Discipline Committee shall hear the case for a competitor who has been ejected by a game official for the first time (an exception is the 5th personal foul in Basketball) and the incident is not a violation of the BC SCHOOL SPORTS Student-Athlete's Code of Conduct Clause 2.2.2.

5. **SCHOOL ADMINISTRATION**

The School Administration has the sole jurisdiction for an incident of improper conduct when a student is on an overnight trip away from the Lower Mainland, the incident did not take place during the competition and it was not in the vicinity of the competition venue, subject to the exception of competition under the jurisdiction of a BC SCHOOL SPORTS Commission (BCSS Competition Policy 9.9.1 & RSSAA Policy 2.1.5 in the Discipline Section).

The jurisdiction of a BC SCHOOL SPORTS Commission, the V&D, and the RSSAA are limited to sanctions related to athletic participation of a student. School Administrators have jurisdiction for school rules and their sanctions are not limited to athletic participation.

RSSAA DISCIPLINE COMMITTEES

1. The RSSAA Discipline Committee shall consist of the RSSAA Vice-President, the RSSAA League Convenor for that specific sport, and an Administrative Representative from the RSSAA Board of Directors.
2. In the event of a potential conflict between the school, or an individual in question and a committee member, the RSSAA President shall designate an alternate.
3. The School Athletic Discipline Committee shall consist of the School Athletic Director, a School Administrator, and a teacher who does not currently coach the sport that the athlete plays.

DISCIPLINARY ACTION PENALTIES

1. A competitor ejected by a game official from the competition for an incident that is not a violation of the BC SCHOOL SPORTS Student-Athlete's Code of Conduct Clause 2.2.2 is subject to a minimum penalty of a suspension for one restricted or unrestricted competition to a maximum penalty of a suspension for the remainder of the competitor's current athletic season and one more complete athletic season.
2. A competitor ejected by a game official from the competition for an incident that is a violation of the BC SCHOOL SPORTS Student-Athlete's Code of Conduct Clause 2.2.2 is subject to a **minimum penalty** of a suspension from competitions and practices until the decision of a RSSAA Discipline Committee Hearing is rendered. The Discipline Committee shall deal with the case as soon as possible and not longer than 10 working days after the RSSAA Vice-President has received the required reports. The **maximum penalty** is the suspension from all athletic practices and competitions for the remainder of the current athletic season and an additional calendar year (three more athletic seasons).
3. For an incident of improper conduct (e.g. violations of the BC SCHOOL SPORTS Student-Athlete's Code of Conduct Clause 2.2.2 or participating in an activity prohibited by law) by a player that is not game related but while under the supervision of an authorized school board employee is subject to a minimum penalty of a suspension from competitions and practices until the decision of the RSSAA Discipline Committee Hearing is rendered. The Discipline Committee shall deal with the case as soon as possible and not longer than 10 working days after the RSSAA Vice-President has received the required reports. The maximum penalty is the suspension from all the athletic practices and competitions for the remainder of the current athletic season and an additional calendar year (three more athletic seasons) subject to the exception of an incident that occurs under the jurisdiction of Discipline Policy 2.5. (School Administration)
4. For Discipline Cases convened by a School Athletic Discipline Committee, the student athlete will remain suspended until a completed School Discipline Report Form has been received by the RSSAA Vice-President and the Vice-President communicates to the school that the suspension of the student athlete can cease.
5. An appeal of the decision of the School Athletic Discipline Committee or the RSSAA Discipline Committee are the jurisdiction of the RSSAA Jury of Appeal.

REPORTING AND NOTICE OF CHARGES

1. Reports of incidents of misconduct must be sent by the game official, the competitor(s), and the competitor(s) coach and/or sponsor, to the School Athletic Director or the RSSAA Vice-President depending on the jurisdiction of the incident. If the incident is under the jurisdiction of the RSSAA Discipline Committee, the Discipline Report is to be submitted on the designated form and must be signed by the Principal of the competitor's school.
2. A competitor who has been disqualified from a game for disciplinary reasons shall not participate in any subsequent exhibition, league, or playoff games until the required reports have been received by, and dealt with by the appropriate Discipline Committee.
3. A competitor who has been involved in a disciplinary incident but not disqualified from a game, may participate in subsequent exhibition, league, or playoff games at the discretion of the RSSAA Vice-President. The RSSAA Vice-President should communicate with the Principal to ensure consistency of disciplinary action. This provision is intended to be an interim measure pending a decision by the appropriate body.
4. A copy of the Disciplinary Reports, together with a copy of the published rules and regulations, and possible penalties, and a notice of the hearing date shall be sent to the parents or legal guardian of the competitor involved.

DISCIPLINARY HEARING

1. The Disciplinary Hearing shall be held as soon as possible after the required reports have been received by the School Athletic Director or the RSSAA Vice-President for incidents under the jurisdiction of the RSSAA.
2. The competitor in question may, shall attend the Disciplinary Hearing and may be accompanied by a parent, coach, and/or advisor.
3. The competitor in question or his/her representatives shall advise the Athletic Director for School Athletic Discipline Committee Hearings or the RSSAA Vice-President for RSSAA Discipline Committee Hearings of his/her intention to attend the Disciplinary Hearing.
4. The competitor in question shall be given an opportunity to present his/her explanation of the disciplinary incident.
5. After the competitor in question and his/her representative(s) have appeared before the School Athletic Discipline Committee, the RSSAA Discipline Committee, or the RSSAA Jury of Appeal, the Discipline Committee shall meet to render a decision.
6. The decision of the Discipline Committee shall be communicated to the School Athletic Director, in writing, as soon as possible. If it is a decision from the RSSAA, the School Athletic Director, or teacher/sponsor should be first notified of the decision by telephone.

JURY OF APPEAL

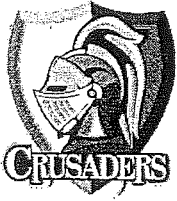
1. The RSSAA Jury of Appeal shall serve as Disciplinary Appeals Committee for all decisions made by a School Athletic Discipline Committee or a RSSAA Discipline Committee.
2. To appeal a disciplinary decision made by the School Athletic Discipline Committee or the RSSAA Discipline Committee, a competitor must submit a letter with the signature of his/her Principal to the RSSAA President.

I have read and understand that activities of this type expose the students participating to elements of risk and I have read and understand the above Discipline Rules and Regulations of the RSSAA, V&DIHSAA, and BCSS.

Date _____
Name of Parent/Guardian _____ Parent/Guardian Signature _____

I have read and understand that activities of this type expose me to elements of risk. I also understand the Athlete Code of Conduct and the Discipline Rules and Regulations for the RSSAA, V&DIHSAA, and BCSS.

Date _____



H.J Cambie Secondary

Home of the Crusaders

4151 Jacombs Road, Richmond, B.C., V6V 1N7
Phone: (604) 668-6430 Fax: (604) 668-6132

ATHLETIC FEES AND UNIFORM POLICY

Dear Parent/Guardian,

As you can imagine, a large amount of time is spent each year organizing the athletic teams at H.J. Cambie Secondary School. One area that requires a substantial amount of time for the Athletic Director is arranging, distributing and collecting uniforms for each team. In particular, the collection of athletic uniforms at the end of the season has been challenging as the Athletic Director has had to spend considerable amounts of time tracking down uniforms from student athletes who have not returned them. Uniforms can be very costly items, as it is critical that they be returned in good condition immediately following the athletic season.

To this end, we want to ensure you understand these two policies, which are implemented to help reduce the challenge of distributing and collecting uniforms. The new policies are as follows:

- Athletes will not be permitted to play in games until their participation fees are paid in full to the Athletic Director. Athletes with financial hardships may discuss alternate arrangements with the school administrator but must do so before their first game. To ensure this "no pay, no play" policy, athletes will not be issued a uniform until their fees are paid or arrangements are made with the school administration.
- Athletes will be required to bring a cheque made payable to H.J. Cambie Secondary School in the amount of \$100 and then will be issued a uniform. This cheque will be held until the end of the season and will only be cashed if the uniform is not returned with 10 school days of the season end.

** Please post-date cheques to June 1, 20__*

We hope you will discuss the need for these new policies with your son/daughter and assist us in having an enjoyable and stress-free year. We look forward to another successful year and hope your son/daughter finds their experiences within our athletic programs both rewarding and exciting.

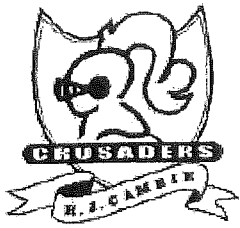
Sincerely,

Mr. Brian Meier
Athletic Director



SCHOOL DISTRICT No. 38 (RICHMOND)

"Our Focus is on the Learner"



H.J. Cambie Secondary School
4151 Jacombs Road
Richmond, B.C.
V6V 1N7
604-668-6430

H.J. Cambie Athletics Policies
Team = Athlete + Coach + Parent

This form is intended to give an overview of our athletic policy and philosophy at Cambie Secondary School and outline the expectations of each individual representing our school.

POLICIES

1. All code of conduct rules which are in effect at Cambie Secondary School are also applicable to all team members **AT ALL TIMES** that they are involved in a school sponsored activity. Failure to do so may result in a suspension or expulsion from athletics. Students on suspension by the school are **NOT** eligible to play, practice, or participate in any team functions while on suspension.
2. Any athlete observed by the coaching staff or staff sponsor to be under the influence of alcohol or drugs while involved in a school-sponsored event will be:
 - a) Sent home immediately at the athlete's expense
 - b) Reported to the administration with possible police involvement and suspension from the school.
 - c) Suspended from athletic competition for the remainder of the school year
3. A high academic standard is expected from all student-athletes. Student-athletes are expected to be passing **ALL** classes and are expected to maintain their grades throughout the competitive season. Attendance in **ALL** classes is mandatory. It is the athlete's responsibility to let subject teachers know in advance of absences from class so that missed work will be completed. Failure to maintain a strong academic standing and attendance record may result in the athlete being suspended until student obligations are met.
4. **A student who has an unexcused absence from school on the day of an inter-school competition which their team is competing in, will not be permitted to compete.**
5. In accepting the terms of team sportsmanship, players are subject to obey all reasonable directions of the coach or school sponsor. Failure to do so can result in suspension from the team.
6. Athletes will exemplify the true spirit of sportsmanship towards officials, opponents, spectators and fellow team members.

7. Athletes are to be prompt for every practice, game and meeting. Prior to an activity, the athlete must notify coaches of an upcoming absence.
8. Students who are issued a Cambie Secondary uniform at the beginning of the season are required to **maintain it** and **return it** at the end of the season, clean and in good condition. Uniforms that have been damaged, destroyed or lost are the responsibility of the student who is issued the uniform. The school will cash the uniform deposit or place a charge on the next year's student fees if the uniform is not returned in good condition.
9. On Road trips, athletes are expected to be polite and courteous to everyone with whom they are in contact, including traveling companions and employees of eating establishments and hotels. Any complaint of a serious nature may result in being sent home immediately (at the student's expense) and suspension from the team.
10. On all school-sponsored functions, athletes should dress neatly and appropriately as representatives of our school.
11. A student participating in one activity or sport may not participate in another until his/her commitment to the first activity has been fulfilled.
12. Once a student and his/her parent has signed this form they are committed to that sport for the season. If a student decides to quit a team before the season is over, he/she should be aware that he/she may not be allowed to take part in any other Cambie Secondary team for one calendar year, due to a lack of commitment on his/her part.
13. A student must meet the eligibility requirements of the R.S.S.A.A. and B.C. School Sports.
14. A student may be suspended from the team if he/she does not conform to any of the above policies.

We have read the above policies of the Cambie Secondary School Athletics Department and we agree to conform to these policies.

Parent Signature

Student Signature

Date

Contact phone number

Cambie Athletics
Allocation of Athletic Fees

The student athletic fee helps pay for the following:

- team uniforms
- first aid equipment
- team registration fees
- B.C.S.S. fees
- RSSAA fees
- tournament fees
- referee costs
- program attire
- sport specific equipment
- repair costs of equipment
- coaches reference materials
- administrative equipment
- athletic awards
- athletic banquet
- perpetual plaque engraving
- Provincial tournament fees

H.J. Cambie Secondary School

4151 Jacombs Road

Richmond, B.C.

V6L 2E7

604-668-6430

Student Driver Consent Form

Dear Parent/Guardian,

As H.J. Cambie is a grade 8-12 secondary school, the opportunity to have some students transport themselves and teammates to athletic competitions is a possibility. While this is a possible solution to team transportation issues, some parents may have concerns about students transporting themselves or others. As such, we have in place a comprehensive application process in which students wishing to drive to games must apply to the school and must have their parent's permission to do so. In addition, if these students are to transport other athletes, we require the permission of those parents as well. Below you will find a response form in which we ask you to express your wishes regarding the transportation of your son/daughter to and from games.

Sincerely,

Mr. B. Meier
Athletic Director

Student Driver Consent Form

_____ I give permission for my son/daughter to be transported by a student driver.

_____ I do not give permission for my son/daughter to be transported by a student driver.

_____ My son/daughter has permission to drive him/herself only through application to the school athletic departments.

Parent/Guardian Name

Parent/Guardian Signature