H.J. Cambie Parent Advisory Committee Second PAC Meeting MINUTES Thursday November 16th, 2023 6:30pm-9:00 pm

Meeting: Call to order at 6:35pm

Attendees: Nicole Okano, Marcia Timmins, Janet Langelaan, Iliana Mejia Nusrat Rashid, Vinicius Melo, Kiranjeet Kaur, (virtual via Meet: Shere Lyn, Taban Behin, Francis Getty

Welcome to the second PAC Meeting of school year 2023/24. Meeting is held both in person at the school library & virtual. Introduction of PAC Executive Chair (Nicole Okano), Treasurer (Vinicius Melo), Secretary (Nusrat Rashid) School administration (Principal Marcia Timmons) and all attendees.

Approval of Agenda: *amendment made to add Dry Grad Committee to New Business & to correct time of Meeting to 6:30-8:00pm. Motion: Janet/ Approved:Nusrat

Adoption of September 14th, 2023 (AGM) Minutes: Motion: Nusrat / Approved & Janet/ Second Approver

- 1. Reporting Financials by Treasurer (Vinicius):
- Account Status:
 - General Account: \$8184.95 (but that has 4 unclaimed Scholarships from last year & 1 from previous year – total: \$2000).
 - o Dry Grad: currently has left-over from last year of \$2435.
- Gaming Grant:
- o Grant Amount received \$11260.00
- Detailed review of teachers wish list and approved distribution (See Appendix 1)
- o \$3000 alloted to Dry After Grad
- Move Grade 7 Pizza Night and Staff Appreciation Lunch to General Account for 2023/2024. Approved by Janet/Second Approver Nusrat
- 2. Old Business
- Fundraising Poinsettia sales are lower than last year
- Executive Offices for 2023/2024 Open Position Secretary Filled by Nusrat
- 3. New Business
- Dry Grad (Nusrat): Planning process started. Volunteers needed, Recent Memo sent from SD38. School buses can no longer be used for Dry Grads. Need to make alternate arrangements.
- 4. Administration Report (Ms. Timmins):
- Review Teacher requests for PAC Gaming Funds
- Recent School events:
 - o School Halloween Dance, Oct 25-Well attended
 - o Halloween Fashion Show

- o Students and staff participated in a "Fashion Show" during lunch time.
- o Remembrance Day Assembly -our Band, choir and Drama students put together a lovely presentation, led by Ms. Berman and Mr. Wolfman
- o Consent Education presentation will be happening Nov 28th grades 8-12
- Update: Grad Dinner/Dance- waiting for connection with event manager to confirm final details. -Hoping to save \$ Change of date/venue to be announced once we have final confirmation.(Move from Wednesday, June 26 to Tuesday June 25.)
- o Diwali celebration at lunch. Students offered Henna designs, some dancing, samosa sales
- CLC Conference Day. Keynote presentation by "The Other People". Very well received whole school
- 5. Meeting Adjournment: 9:00pm
- Next PAC Meeting **Jan 18**th, **2024** 6:30pm 8:00pm

Appendix 1

Appendix 1											_
Staff Member Name	Department / Club:	Description of Item:	Grade Level	Number of students who will benefit from this item?	Number of items requested?	Cost per item?	GST / PST	Total cost of item requested?	It may not be possible for PAC to provide funding for the full value of your request. Please describe what you would do if you received only partial funding?	Please provide rationale of why you are requesting this item?	
J. Liu	Yearbook	Canon Camera Lens RF100-400mm F5.6-8 is USM Canon Camera Lens RF 35mm F1.8	8 to 12	whole school	1	. 844.99	101.4	946.39	Wait until next year =(The 100-400mm lense allows us the versatility to take clear shots from a distance. The yearbook photographers will have more opportunities to take good photos for sports such as soccer and rugby where the action is often far way from the photographer.	
J. Liu	Yearbook	Macro is STM Lens	8 to 12	whole school	1	544.99	65.4	610.39		This will mainly be used for portrait photography for school events and interviews	50
Terry Foster	Fine Arts Dept	"The DISTRICT": Fine Arts Night 2023!	8 - 12 +	Our entire Cambie community		\$600.00		\$600.00	Scale back our plans a bit	The Cambie Fine Arts Dept is seeking some financial assistance to help us bring back our fabulous, extra-curricular FINE ARTS NIGHT on December 13th! Due to Covid, it has been many years since we have been able showcase the fabulous creativity of our Music, Theatre and Visual Arts students to our larger Cambie Community on one exciting evening. But — we are BACK! This year's theme: "The DISTRICT"a dark, gritty, urban (and slightly dystopian / apocalyptic!) location where our attendees can immerse themselves in a "new world" of the Arts! An event of this magnitude requires many creative hands (which we have!) but also some funds to help with the décor required to bring the vision to life, lighting, and hopefully a few great door prizes to entice the attendance of our families and elementary feeder schools! We truly hope the PAC will consider our request. Thank you for all the work you do for our schoolour PAC is small but MIGHTY!;)	30
A. Wood	First Responders Team	Annual registration for each of the high school First Responders is \$75. The fee covers many costs associated with running the program, such as: FR shirts/uniform (identifies student), the cost of the annual Professional Errors and Omissions insurance that covers them for Medical Malpractice, the cost of pagers and airtime, replenishing the first aid kit and Oxygen tank.		Our entire Cambie community	25	\$75	N/A		This insurance is vital for our students to safely practice within the school. We would be unable to have new members shadow and prepare for next years team.	These students have 60+ hours of first aid training. They are certified as 'Canadian Red Cross First Responders.' These students provide first aid coverage within our school on a daily basis. Insurance is required to provide first aid, as it protects the students from medical malpractice. In addition, they volunteer as first aid providers at community events.	100
C Kee	Uharan	Books (novels) for Cambie's annual Reading Riot, a reading contest held amongst Richmond secondary schools	42 Aug	Estima ale al	-	\$13	\$ \$33.80	¢700.00	If I were to receive only partial funding, I would either reduce the number of titles purchased, or reduce the number of copies of each title	Cambie Library Learning Commons would once again like to participate in the annual "Reading Riot," a reading contest held amongst Richmond secondary schools. The funds would be used to purchase three to four (3-4) copies each of thirteen (13) fiction titles used for the competition.	5(
G. Kos	Library	Math Contests	12-Au ₁	Entire school	20	,		\$709.80 \$262.50	purchased. We would get students to pay for part of the contest	The Math Department and Math Club would like to request funds to participate in contests administered by the University of Waterloo. Participating in a mathematics and computing contest helps students develop invaluable skills, like creative problem-solving and big-picture thinking. Students get to apply knowledge in novel situations, and make connections across topics in mathematics and computing. They also build students' confidence in their ability to tackle difficult problems - a key ingredient for student success both inside and outside the classroom. We hope students will discover and grow a love for mathematics and computer science.	
J. Liu	Chess Club	Chess Set	8 to 12		4	\$18.89	\$2.27	\$84.64	Purchase less sets	We believe that financial support from our school PAC would be instrumental in furthering our chess program and its outreach within our school community. Thank you for taking the time to consider our request. We are excited about the possibility of collaborating with the school administration to promote chess and create a thriving chess community at Cambie. Sincerely, Henric Lin (Grade 12, Chess Club President)	84.6
S.Ollek		Flexible Learning Space	8 to 12	whole school	10	\$250		\$250.00	Purchase supplies for students during use of the	Thank you for your consideration of this request. The flexible learning space was created around the concept for all students to foster autonomy and student choice. Upon interviewing students, we found that they needed connection and a sense of belonging. The FLS room allows for all students during any time of the school day to feel as they have told us: "everyone is included," "we can see each other," "welcoming and inviting," "there is laughter." We are asking for PAC support to purchase supplies for all students to use. This space is often used by extra-curricular clubs during school and after-school as well.	
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										"We are requesting funds to support costs associated with speaking engagements at Cambie by community	
										guests and organizations. Cambie's Career-Life Conference Day is an attempt to open more doors for our	
										students in discovering other career pathways besides those they are exposed to through family. One of the	
										most important activities on Career Day, is an opportunity for	
									We would have to reduce the number of key		
									note and speaking engagements for our	discover several different career-life choices, while considering internal	
Ollek/Basi	Conference Day	Conference Days	8 to 12	whole school	3	\$1,000		\$3,000	students on Conference Days	factors such as individual abilities, goals, and their plans to achieve such goals. "	2000
				Club members,	•						
				open to						We are a dedicated group of student-athletes who are passionate about promoting physical fitness, sportsmanship, and	
				everyone in						teamwork through the sport of badminton.	
M. Yam	Badminton Club	К	8 to 12	school	3	\$ 15.00	\$ 1.80	\$ 50.40	reduce the number of buckets	The shuttles are consumables, so we hope to get some for the replacement.	
				Club members,	•						
				open to							
		Racquet Hand Grip - 1 pack of 10		everyone in							
M. Yam	Badminton Club	(\$19.99)	8 to 12	school	1	\$ 19.99	\$ 2.40	\$ 22.39	wait for next year	Old grip can affect athlete performance, so members are looking for a replacement.	
				Club members,							
				open to							
		Travel Expense for matches with other		everyone in					Students have to pay for their own travel		
M. Yam	Badminton Club	schools (\$60.00)	8 to 12	school	1	\$ 60.00		\$ 60.00	expense	Travel expenses of the practice matches with other schools will be held in the future.	
										Last year students had to draw upon their own personal funds to support their leadership initiatives (fundraisers for mental	
										health, community support/ Food Bank). We would like to have a small amount of money put aside to help support their	
				Club members,						initiatives and members' passion projects instead. This money can also help in promoting the club moving forward as the	
				open to						Believe Initiative is a nation-wide organization (run by Olympian Sarah Wells) - we think this is an awesome opportunity for	
				everyone in						students at Cambie to build their leadership skills, network with others across Canada, attain volunteer hours and support	
S. Paukov	Believe Leadership Club	Believe Leadership Club initiatives	8 to 12	school	1	\$200	0	\$20	anything is better than nothing!	our local Cambie Community!	
		·									
				Club members,							
				open to							
				open to							
M. Yam	Badminton Club	Racquets	8 to 12	everyone in	4	50		224	Reduce the number of racquets	For students who don't have a racquet but would love to play.	30
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				everyone in school Club members, open to everyone in	4	\$749 USD =	~\$124		Reduce the number of mats we order; Continue	The Cheerleading Team has been a successful sport team at Cambie for the past 7 years. During this time, we have been renting gym space out in Ironwood once a week to use a cheer floor, which costs \$70 per practice for the team. This is because the mats we currently have at Cambie are not cheer mats, and are not the safest (they are too soft). Our athletes have been fundraising for many years so that we can move to in-school practices, but it has been difficult to save up as each mat costs over \$1000 (and a full-sized floor is 9 mats). However, we have now fundraised to a point where we can purchase 4-5 mats! We are hoping that PAC can help us purchase one mat, so that we can get closer to our goal of a full-sized floor. These mats would be coming in from the US (as the price is double when we order Canadian, even with the conversion), so there is a trucking fee of \$1900 and a customs fee of \$95. So the more mats we are able to purchase at one time, the better	
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M. Masaki	Cheerleading	Cheerleading Mat	8 to 12	everyone in school Club members, open to everyone in school	1	~\$1029 CAD	CAD	\$1,15	Reduce the number of mats we order; Continue to fundraise Fundraise or use additional club funds to make	The Cheerleading Team has been a successful sport team at Cambie for the past 7 years. During this time, we have been renting gym space out in Ironwood once a week to use a cheer floor, which costs \$70 per practice for the team. This is because the mats we currently have at Cambie are not cheer mats, and are not the safest (they are too soft). Our athletes have been fundraising for many years so that we can move to in-school practices, but it has been difficult to save up as each mat costs over \$1000 (and a full-sized floor is 9 mats). However, we have now fundraised to a point where we can purchase 4-5 mats! We are hoping that PAC can help us purchase one mat, so that we can get closer to our goal of a full-sized floor. These mats would be coming in from the US (as the price is double when we order Canadian, even with the conversion), so there is a trucking fee of \$1900 and a customs fee of \$95. So the more mats we are able to purchase at one time, the better the cost. A fridge and/or freezer will make it easier for student council to store food and beverages for use during events like our annual holiday breakfast or spirit days, while also providing a space for club members to store food or snacks to be eaten	
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M. Masaki	Cheerleading Student Council	Cheerleading Mat Mini-fridge	8 to 12	club members, open to everyone in school Whole school	1	~\$1029 CAD \$105.50	\$112.67	\$1,15	Reduce the number of mats we order; Continue to fundraise Fundraise or use additional club funds to make up difference Fundraise or use additional club funds to make	The Cheerleading Team has been a successful sport team at Cambie for the past 7 years. During this time, we have been renting gym space out in Ironwood once a week to use a cheer floor, which costs \$70 per practice for the team. This is because the mats we currently have at Cambie are not cheer mats, and are not the safest (they are too soft). Our athletes have been fundraising for many years so that we can move to in-school practices, but it has been difficult to save up as each mat costs over \$1000 (and a full-sized floor is 9 mats). However, we have now fundraised to a point where we can purchase 4-5 mats! We are hoping that PAC can help us purchase one mat, so that we can get closer to our goal of a full-sized floor. These mats would be coming in from the US (as the price is double when we order Canadian, even with the conversion), so there is a trucking fee of \$1900 and a customs fee of \$95. So the more mats we are able to purchase at one time, the better the cost. A fridge and/or freezer will make it easier for student council to store food and beverages for use during events like our annual holiday breakfast or spirit days, while also providing a space for club members to store food or snacks to be eaten while working late at school on club duties such as planning events or creating banners. A fridge and/or freezer will make it easier for student council to store food and beverages for use during events like our annual holiday breakfast or spirit days, while also providing a space for club members to store food or snacks to be eaten while working late at school on club duties such as planning events or creating banners.	
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M. Masaki N. Hamm	Cheerleading Student Council Student Council	Cheerleading Mat Mini-fridge Small freezer	8 to 12 8 to 12 8 to 12	Club members, open to everyone in school Whole school	1 1	\$105.50 \$199.95	\$112.67 \$23.99	\$1,15: \$118.1 \$223.9	Reduce the number of mats we order; Continue to fundraise Fundraise or use additional club funds to make up difference Fundraise or use additional club funds to make up difference Fundraise or use additional club funds to make	The Cheerleading Team has been a successful sport team at Cambie for the past 7 years. During this time, we have been renting gym space out in Ironwood once a week to use a cheer floor, which costs \$70 per practice for the team. This is because the mats we currently have at Cambie are not cheer mats, and are not the safest (they are too soft). Our athletes have been fundraising for many years so that we can move to in-school practices, but it has been difficult to save up as each mat costs over \$1000 (and a full-sized floor is 9 mats). However, we have now fundraised to a point where we can purchase 4-5 mats! We are hoping that PAC can help us purchase one mat, so that we can get closer to our goal of a full-sized floor. These mats would be coming in from the US (as the price is double when we order Canadian, even with the conversion), so there is a trucking fee of \$1900 and a customs fee of \$95. So the more mats we are able to purchase at one time, the better the cost. A fridge and/or freezer will make it easier for student council to store food and beverages for use during events like our annual holiday breakfast or spirit days, while also providing a space for club members to store food or snacks to be eaten while working late at school on club duties such as planning events or creating banners. A fridge and/or freezer will make it easier for student council to store food and beverages for use during events like our annual holiday breakfast or spirit days, while also providing a space for club members to store food or snacks to be eaten while working late at school on club duties such as planning events or creating banners. A cricut machine will help student council to create professional, attention-grabbing signs and advertisements to advertise events, as well as enhance existing events by creating better decorations. It will also allow us to make personalized Cambie	80
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M. Masaki N. Hamm N. Hamm	Cheerleading Student Council Student Council	Cheerleading Mat Mini-fridge Small freezer Cricut Machine	8 to 12 8 to 12 8 to 12	club members, open to everyone in school Whole school Whole school	1 1 1 1 1 1	*\$1029 CAD \$105.50 \$199.99	\$112.67 \$23.99 \$28.80	\$1,15: \$118.1 \$223.9 \$269.7	Reduce the number of mats we order; Continue to fundraise Fundraise or use additional club funds to make up difference Fundraise or use additional club funds to make up difference Fundraise or use additional club funds to make up difference Fundraise or use additional club funds to make up difference Fundraise or use additional club funds to make	The Cheerleading Team has been a successful sport team at Cambie for the past 7 years. During this time, we have been renting gym space out in Ironwood once a week to use a cheer floor, which costs \$70 per practice for the team. This is because the mats we currently have at Cambie are not cheer mats, and are not the safest (they are too soft). Our athletes have been fundraising for many years so that we can move to in-school practices, but it has been difficult to save up as each mat costs over \$1000 (and a full-sized floor is 9 mats). However, we have now fundraised to a point where we can purchase 4-5 mats! We are hoping that PAC can help us purchase one mat, so that we can get closer to our goal of a full-sized floor. These mats would be coming in from the US (as the price is double when we order Canadian, even with the conversion), so there is a trucking fee of \$1900 and a customs fee of \$95. So the more mats we are able to purchase at one time, the better the cost. A fridge and/or freezer will make it easier for student council to store food and beverages for use during events like our annual holiday breakfast or spirit days, while also providing a space for club members to store food or snacks to be eaten while working late at school on club duties such as planning events or creating banners. A fridge and/or freezer will make it easier for student council to store food and beverages for use during events like our annual holiday breakfast or spirit days, while also providing a space for club members to store food or snacks to be eaten while working late at school on club duties such as planning events or creating banners. A cricut machine will help student council to create professional, attention-grabbing signs and advertisements to advertise events, as well as enhance existing events by creating better decorations. It will also allow us to make personalized Cambie items, such as tote bags and t-shirts. A toaster over will allow student council members working late at school to have access to hot meal	81
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lfman	Theatre Production	Set Materials	8 to 12	Whole School	1 \$1,0	00	44.000	repurpose set pieces used in prior productions.	plywood, two-by-fours, paint, and screws to implement Charlene's deisgn.
ch	Drama - After School							We would see what we have access to and	This is Charlene's estimate for materials required to construct the set. This is the money that we would use to acquire
	Drama - After School Theatre Production	Costumes	8 to 12	Whole School	1 \$5	00	\$500	We will see what we have access to in our limited costume department and students will see what they have access to at home.	This is the cost for June Sanders to purchase costumes for the production.
ch olfman	Drama - After School Theatre Production	Set Design and mentorship from Charlene Puche	8 to 12	Whole School	1 \$1,6	80	\$1,680	have to renegotiate with Charlene on how she would be compensated for her research, plans, modesl, design, and metorship.	This is the cost of hiring a set designer who can mentor technical theatre students through the design process. Charlene is a Cambie Alumni and worked extensively with the theatre department in the past under Megan Preston, and is asking to be compensated for her efforts. This is the amount she has requested in an invoice.
	Theatre Production	Production Rights	8 to 12	Whole School	1		Ç320.03	productions. If we were to receive less funding we would	the quote on cost from the licencing company Playscritps Inc.
rian Meier	Athletics Drama - After School	Rugby Cleats	8 to 12	Numerous (Anyone who plays rugby at the school)	10 \$64 \$820.85	99 \$9.10	\$ \$741.50 \$820.85	If we were to receive partial funding, we would buy less cleats. Fundraise or use funds raised from past	In trying to grow the game of rugby, one of the obstacles that we face is that most of our students do not own cleats. It would be great if we could build up a supply of cleats that we could have for our student-athletes to borrow. By having access to cleats to borrow, it would help to eliminate one of teh barriers that our students face. This is the cost of the rights to produce the production for 5 evening performances and acquire the scripts for actiors. This is
5. Paukov, G. Faryon, S. Ollek	English/ Socials Department (First Peoples 12 courses)	First Peoples 12 Field Trip to	All grade 12s	110	\$4000 *sec rationale fo more 1 informatio	or n () \$4,000	May need to cut down the scale of the field trip as with increased cost of field trip, some students may not be able to experience this wonderful opportunity	Looking to deepen our students understanding of Indigenous perspectives by travelling to Whistler to experience the Squamish cultural centre for the day. This field trip will be open to all grade 12 students as they have a graduation requirement in Indigenous studies that needs to be fulfilled. This field trip gives students a rich tapestry of culture and understanding that cannot be found in the classroom. The costs are substantial to allow for this full day field trip (this also will give some students the opportunity to experience a new part of British Columbia) so to be able to cut down transportation, TTOC costs, etc would be helpful to meet the needs of our community.
. Masaki	SHARE	Pride Decorations	8 to 12	Whole school	1 \$16	99 \$2.0	4 \$19.03	Fundraise or ask Student Council for funds	As a club, we take pride in organizing Rainbow Cafes to create a supportive and uplifting environment for our community. These events are crucial in conveying our school as a safe space where everyone is welcomed with open arms. By putting up these decorations, we visually represent our commitment to inclusivity, sending a positive message that resonates with the values of our club and the broader school community. These decorations serve as a visible representation of our shared values, reinforcing the idea that our school is a place of acceptance and support for all.
. Masaki	SHARE	Sticker paper for cricut machine	8 to 12	Whole school	1 \$24	99 \$3.00) \$27.99	Fundraise or ask Student Council for funds	The availability of these materials plays an important role in bettering our school environment. It is a way through which our diverse student body can freely and creatively express themselves in a tangible and interactive manner. This not only fosters individuality but also encourages a deeper sense of engagement and connectivity within our school community, promoting an inclusive atmosphere that values the unique perspectives and voices of all our students.
1. Masaki	SHARE	Pin materials	8 to 12	Whole school	1 \$42	46 \$5.0	7 \$47.33	Fundraise or ask Student Council for funds	Receiving funding for materials for a pin-making machine holds profound significance as it enables us to provide a platform for self-expression and a tangible sense of belonging within our school community. These pins, adorned with symbols like LGBTQIA+ flags, empower students to express their individuality through physical items. In addition, by equipping our clubs with the ability to create these tokens, we extend a hand of inclusivity and unity to the student body, fostering a profound sense of being part of something greater than themselves. This initiative not only celebrates diversity but also strengthens the bonds that tie us together, making our school an even more inclusive and supportive environment.
. Masaki	SHARE	Pride Flags	8 to 12	Whole school	2 \$10	35 \$1.24	4 \$23.18	Fundraise or ask Student Council for funds	To create a sense of inclusion and representation among our students, we must prioritize creating an environment where all individuals feel safe, valued, and respected. This commitment to inclusivity not only echoes the fundamental purpose of schools as safe spaces for everyone but also directly aligns with the message our social justice/ awareness group strives for. This also serves as the district's unwavering dedication to upholding the core values that define our educational community. These flags ensure that every student's unique perspectives and identities are not just acknowledged, but celebrated.